

# FENWAY HEALTH

1340 Boylston Street | Ansin Building  
Boston, Massachusetts 02215 | www.fenwayhealth.org

## APPLICATION FOR EMPLOYMENT

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Fenway Community Health considers applicants for all positions without regard to race, color, sex, sexual orientation, national origin, age, marital or veteran status, or the presence of a non job-related medical condition or handicap. Fenway does not discriminate against persons with disabilities, and will make reasonable accommodation to the known physical or mental limitations of otherwise qualified applicants or employees with disabilities.

(PLEASE PRINT)

Date of Application \_\_\_\_\_



Position(s) Applied For: \_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_  
LAST FIRST MIDDLE INITIAL

Address: \_\_\_\_\_  
STREET CITY STATE ZIP CODE

( ) \_\_\_\_\_  
TELEPHONE NUMBER EMAIL ADDRESS SOCIAL SECURITY NUMBER

Referral Source:  Self-referral  
 Fenway Staff Member | Name of staff member: \_\_\_\_\_  
 Newspaper (name): \_\_\_\_\_  
 Website (name): \_\_\_\_\_  
 Other (name): \_\_\_\_\_

Are you a citizen of the United States?  Yes  No  
If not a citizen, are you legally eligible to work in this country?  Yes  No

(Proof of citizenship or immigration status will be required upon employment)

Are you under 18?  Yes  No  
If yes, can you furnish a work permit?  Yes  No

Have you ever been employed here before?  Yes  No  
If yes, give dates and department: \_\_\_\_\_

Are you employed now?  Yes  No  
If yes, may we contact your employer?  Yes  No

On what dates are you available to work? \_\_\_\_\_

Check as many as may apply to your work availability:  Full-time  Part-time  Day  Evening



**EDUCATION**

	HIGH SCHOOL	UNDERGRADUATE COLLEGE/UNIVERSITY	GRADUATE/ PROFESSIONAL
School Name & Location			
Number of Years Completed			
Diploma / Degree			
Describe Course of Study/Honors Received			

Please summarize any job-related special skills, special training and qualifications and professional and civic activities. Include all foreign language knowledge. You may exclude information which would reveal sex, race, religion, age, or national origin.

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**CRIMINAL HISTORY**

**Note:** If you have a sealed record on file with the Commissioner of Probation you may answer “no” as to such conviction. A criminal record is not an absolute bar to employment at Fenway Health and factors such as time of offense, seriousness and nature of the violations, and rehabilitation will be taken into account.

Have you ever been convicted of a felony?  Yes  No

Have you been convicted of any misdemeanor in the past five years (excluding first convictions for drunkenness, simple assault, speeding, minor traffic violations, affray or disturbance of the peace)?  Yes  No

If your answer to either question is yes, please explain \_\_\_\_\_

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## VOLUNTARY SELF-IDENTIFICATION FORM

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(Please Print)

Date \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle Initial



Position(s) applied for \_\_\_\_\_  
\_\_\_\_\_

Gender:  Male  Female  Other

### Race and Ethnic Background:

- American Indian or Alaskan Native (not Hispanic or Latino)** A person having origins in any of the original peoples of North America and South America (including Central America), and who maintains tribal affiliation or community attachment.
- Asian (not Hispanic or Latino)** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Black or African-American (not Hispanic or Latino)** A person having origins in any of the Black racial groups of Africa.
- Hispanic or Latino** A person of Cuban, Mexican, Puerto Rican, Central or South American, or other Spanish culture or origin, regardless of race.
- Native Hawaiian or Other Pacific Islander (not Hispanic or Latino)** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White (not Hispanic or Latino)** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- Two or More Races** A person who identifies with more than one of the above.